

HIV Prevention
Community Planning Group (CPG)
1845 E. Roosevelt Street, Phoenix, Arizona 85006 (602) 506-6005

Full Group Meeting
March 18, 2003
Trinity Episcopal Cathedral—100 W. Roosevelt, Phoenix

MEETING MINUTES

Present: 26 members were present.

Call to Order: George Garcia called the meeting to order at 5:20.

Introduction

- Members introduced themselves
- Raymond Bierner led the group in a teambuilding exercise

New Business

- Brandi Drew from the AZ Department of Health Services (ADHS) reported that her CPG evaluation is in process. She asked for additional respondents and reminded the group that she will return to present her findings and recommendations when they are finalized.
- George Garcia updated the group on the “Big Picture” and featured items for the evening. Highlights are as follows:

- **How the CPG works**

- **2003 Timeline**

George gave a brief overview of what’s happening for the rest of the year. Erica Ferguson from the Membership Committee announced a CPG 101 Orientation on April 1, 2003. ADHS will be releasing the Request For Proposal (RFP) sometime in late spring-early summer.

- **Opportunities**

George talked about the Centers for Disease Control (CDC) Price Fellowship for HIV Prevention Leadership. Three non-governmental organization leaders will be chosen to spend the month of August at the CDC to learn about HIV Prevention at the national level. You can download the application and learn more about it at www.cdcfoundation.org/fellowships/price.

The United States Conference on AIDS is being held in New Orleans from September 18-21. Go to www.nmac.org for more information on this.

- **The passing of ‘chairs’**

George announced that Garry Robinson’s term as community co-chair has reached it’s two-year limit and Garry was presented with a plaque from the group to show appreciation for all of his commitment, dedication, and hard work. The group then welcomed Erica Ferguson as the new community co-chair for the next two-year term.

- **The Summit Report**

Erica Ferguson, Garry Robinson, Victor Pawlak, and Alisa Cusseaux shared their experiences from the 2003 Community Planning Leadership Summit which they attended in New York City from March 12-15th.

- Kristy Benton gave a report on the quarterly statewide meeting that was held on January 23-24. Below are the highlights from this meeting:
 - The RFP is in the process of being written. There will be separate RFPs for each region and each priority population; thus, central region will have four separate RFPs. No definite release dates have been confirmed (probably late spring-early summer). ADHS will offer trainings to help those who want to write prevention proposals. All priority populations will be funded. If a priority population does not receive a fundable proposal, another RFP will be issued.
 - The group discussed the national trend toward combining Ryan White [CARE] and Community Planning [Prevention]. Right now prevention and care have multiple processes. We need to start thinking about closer collaboration. Arizona is still studying the possibilities, but we will definitely move toward sharing activities and projects like needs assessments and the epidemiological profile.
- Tara Radke reviewed the Ryan White Title I report with the group. Please see attachment for details.
- Scott Haverstock updated the group on HIP-AZ's progress and passed out "goodies" from the program. Please see attachment for details.
- Kristy Benton provided an overview of what the new Community Planning Guidance entails. It is still going through the approval process. When it's released, individual members will be informed so it can be reviewed and studied. The group suggested that interested members could get together to study the guidance and present what they've learned to the whole group. Activities like icebreakers could include learning about new parts and language from the guidance. Please see the attached PowerPoint presentation for more details.

Next Meeting:

The next full group meeting will be on **Tuesday May 13, 2003** at 5:00 p.m. The meeting will be held at Trinity Episcopal Cathedral on 100 W. Roosevelt St. in downtown Phoenix.

Adjournment: The meeting was adjourned at 7:30 p.m.

Respectfully submitted,
Denise R. Diefenbach
Program Manager